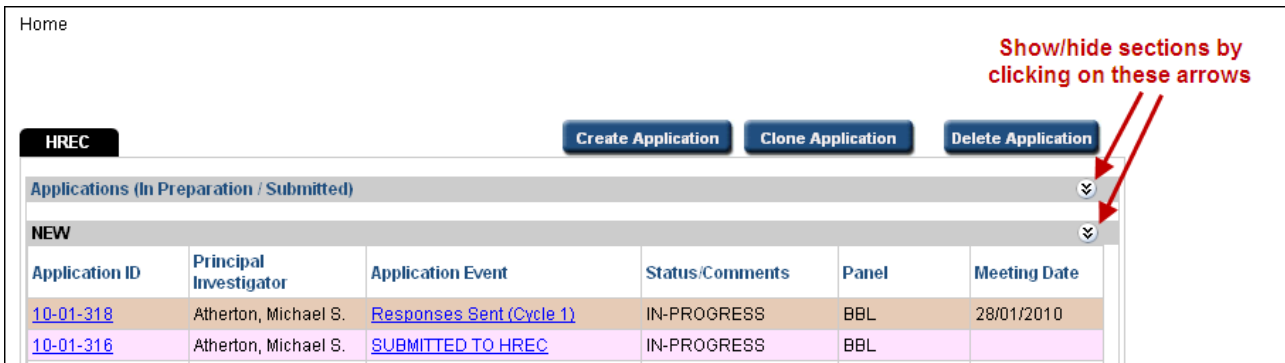


Understanding your eProtocol Home Page

The first page that appears after logging in to eProtocol is your HOME page. Your HOME page has two main sections that display all the applications on which you have been listed in the *Personnel Information* section. This is how the sections appear:



You can expand or collapse these two sections by clicking on the arrows on the right of the grey section bar as shown above.

If you cannot see your applications, you may have to click on 'Show Section' to unhide it. If, after un hiding the relevant section, you are still unable to see your applications, it means you are not listed in the personnel section for that application. To be listed, the nominated contact for the study must submit an amendment adding you to the personnel page. (Refer to the section on registration).

Applications (In-Preparation/Submitted)

This is the "work-in-progress" area. It displays all your applications that yet to be approved, e.g. new studies; amendments; as well as those that have been submitted and are in various stages of the Bellberry HREC review process. Applications will be displayed here until they are officially approved/not approved in the system.

Approved Applications

This is the "work-completed" area. It displays a listing of your approved applications. Click on an application ID from the list to have the option to view the most recent approved version of the application, or to start an Amendment or any other study report. Remember, these options are only available to those people listed on the Personnel Information page of the application.

Application ID	Principal Investigator	Title	Approval Date	Last Approval Date	Expiration Date	Review Decision	Form Type
2019-08-232-A-3	Smith, Paul	This is entered manually ' This is pasted n's (manually ...	20/08/2019	20/08/2019	19/08/2029	Administrative Review	AMENDMENT/IB SUBMISSION

Non-Active Applications

Once a study has closed, and the Final Report is acknowledged, non-active applications will remain in this section. These studies will not be editable but will be available to view for ongoing reference.

Application ID	Principal Investigator	Title	Approval Date	Last Approval Date	Status/Comments	Form Type
2018-09-779	Clark, Sarah	help	27/06/2019	27/06/2019	EXPIRED	