

Site monitoring

Key points:

- From 2020, site monitoring will occur in two ways – face to face and via desktop auditing
- Sites will be given a template to complete for desktop audits.

There are no changes to face to face site monitoring, and this will continue in 2020 and beyond. However, from time to time, research sites will be requested to complete a desktop audit using the *desktop audit form*. Researchers will be provided with one week from initial request to respond. Following a review of the audit form and associated information, and confirmation that the responsibilities and accountabilities for individuals and groups are understood, enacted and maintained, the site will receive an acknowledgement letter. An action plan will be established for any issues identified. Sites will be provided with a desktop audit tool.

See related documents:

Monitoring Approved Research

[MAR G6 Site monitoring and desktop auditing](#)